



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

### SCHOOL BOARD MEETING AGENDA

**Tuesday, November 7, 2023 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: [https://youtube.com/live/WOaA\\_up3ryQ](https://youtube.com/live/WOaA_up3ryQ)

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. WHS Volleyball Team
- VI. Public Comment (see [Board Policy 0167.3](#))
- VII. [Review of Board Meeting Norms](#)
- VIII. Board Reports
  - A. Student Representative Report
  - B. Upcoming Meetings and Other Activities
    1. [November 14, 2023 – Special Board Meeting \(Closed Session\) – 5:30 p.m.](#)
    2. [November 28, 2023 – Special Board Meeting – 5:30 p.m.](#)
    3. [December 5, 2023 – Special Board Meeting \(Closed Session\) – 5:30 p.m.](#)
    4. [December 7, 2023 – Policy Committee Meeting – 5:30 p.m.](#)
    5. [December 12, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.](#)
    6. [December 12, 2023 – Regular Board Meeting – 5:30 p.m.](#)
  - C. [Completion of Board Member Availability Calendar](#)
  - D. [Notice of Spring Election](#)

- E. [Posting](#) for Open Board Position and [Timeline](#)
  - F. School Visits or Other Board Report
  - G. CEC Liaison Report
  - H. Joint School Board-Governance Council Charter School Contract Committee
    - 1. Highlights/Recap of Meetings
  - I. Policy Committee
    - 1. Highlights/Recap of Meeting
    - 2. Recommendation to Delete the Following NEOLA Policies:
      - Policy [0164.1](#) Regular Meetings (merged into new Policy 0164)
      - Policy [0164.2](#) Special Meetings/Hearing (merged into new Policy 0164)
      - Policy [0165.1](#) Notice of Regular Meetings (merged into new Policy 0164)
      - Policy [0165.2](#) Change of Regular Meetings (merged into new Policy 0164)
      - Policies [1623](#) / [3123](#) / [4123](#) Section 504/ADA Prohibition Against Disability Discrimination in Employment (merged into new Policy 8913)
      - Policy [3120.07](#) Employment of Casual Resource Personnel
      - Policy [4430.05](#) Nursing Mothers (replaced with new Policy 8700)
      - Policy [9210](#) Parent Organizations
    - 3. Recommendation to Approve and Adopt the Following New NEOLA Policies:
      - Policy [0164](#) Meetings (combines Policies 0164.1, 0164.2, 0165.1, 0165.2)
      - Policy [5215](#) Missing and Absent Children
      - Policy [5505](#) Academic Honesty
      - Policy [6151](#) Returned/Outstanding-State Checks
      - Policy [7540.08](#) Artificial Intelligence (AI)
      - Policy [8121](#) Personal Background Check – Contracted Services
      - Policy [8700](#) Nursing Mothers (*as revised*)
      - Policy [8805](#) Flags, Signage, and Displays (*as revised*)
      - Policy [8913](#) Section 504/ADA Prohibition Against Disability Discrimination in Employment (combines Policies 1623, 3123, 4123)
    - 4. Recommendation to Approve the Following Revised NEOLA Policies:
      - Policy [0142.1](#) Electoral Process
      - Policy [0143.1](#) Public Expression of Board Members
      - Policy [0144.3](#) Conflict of Interest
      - Policy [1260](#) Incapacity of the District Administrator
      - Policies [1421](#) / [3121](#) / [4121](#) Criminal History Record Check and Employee Self-Reporting Requirements
      - Policies [1630.01](#) / [3430.01](#) / [4430.01](#) Family & Medical Leave of Absence (“FMLA”)
      - Policy [2340](#) District-Sponsored Trips
      - Policy [2370](#) Educational Options Provided by the District
      - Policy [2451](#) Program or Curriculum Modifications
      - Policy [2521](#) Selection of Instructional Materials and Equipment
- IX. Consent Agenda
- A. Approval of Minutes
    - 1. [October 10, 2023 Joint SB-GC Charter School Contract Committee Meeting](#)
    - 2. [October 10, 2023 Regular Board Meeting](#)
    - 3. [October 24, 2023 Special Board Meeting](#)
    - 4. [October 26, 2023 Joint SB-GC Charter School Contract Committee Meeting](#)
    - 5. [October 30, 2023 Policy Committee Meeting](#)
    - 6. [October 31, 2023 Budget Hearing](#)
  - B. Financial Reports
    - 1. [Understanding School District Financial Statements](#)
    - 2. [Accounts Payable](#)
    - 3. [Cash Receipts](#)

- C. Personnel
    - 1. Retirements – End of 2023-2024 School Year
      - a. [Barbara Ryder – WLC Speech Language Pathologist](#)
    - 2. Resignations – End of 2023-2024 School Year
      - a. [Nate Harms – WMS 5<sup>th</sup> Grade Teacher](#)
    - 3. Resignations
      - a. [Kelli Turner – CEC Part Time 4K Ed. Asst.](#)
      - b. [Emalee Lipke – WLC Class I Secretary](#)
    - 4. Hires – 2023-2024 School Year
      - a. [Paul Hunt – WHS Custodian](#)
      - b. [Lauren Schultz – Part Time CEC 4K Ed. Asst.](#)
    - 5. Transfers/Changes – 2023-2024 School Year:
      - a. [Kendra Knutson – WLC .5 FTE Class II Secretary/.5 FTE Ed. Asst. to WLC 1.0 Class I Secretary](#)
    - 6. Extra Curricular Coaches and Advisors – 2023-2024 School Year
      - a. WHS Coaching Positions:
        - (1) [Dawson Bohm – JV Boys Hockey](#)
        - (2) [Adam Chaplin - Varsity Girls Basketball](#)
      - b. WHS Advisor Positions:
        - (1) [Ty Natzke - Forensics Asst.](#)
        - (2) Brianna Hepfler - Musical Accompanist
      - c. WMS Coaching Positions:
        - (1) [Luke Hass – 7<sup>th</sup> Grade Football](#)
      - d. WMS Advisor Positions:
        - (1) Ashley Nelson – Art Club
      - e. WMS Volunteer Advisor Positions:
        - (1) Jason Packerham - Bowling
  - D. [Preliminary Approval of WHS 2024-2025 Class III Field Trips](#)
- X. Communications
  - A. American Education Week (Nov. 13-17)
  - B. [Donation from Otte Family to CEC](#)
  - C. [Donation from Strain Family to WHS Band](#)
  - D. [District Administrator’s Report](#)
- XI. Monitoring
  - A. [Summer School Report](#)
- XII. Administration
  - A. Construction Update
  - B. [Private School Transportation on Wednesdays](#)
  - C. [Grant Writer Position Restructure](#)
  - D. [Annual Charter School Authorizer Report](#)
- XIII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a “Consent Agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Dale Feldt – 715-227-1984</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Ron Brooks – 920-636-8991</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*